

WILLIAMSTON FOOD BANK
WILLIAMSTON, MICHIGAN

RECIPIENT RULES OF ELIGIBILITY

- 1) All Recipients must have a 48895 zip code.
- 2) All Recipients must provide proof of their address (item presented must have their name and address printed on it such as a utility bill or rent receipt) each time they receive food from the Food Bank.
- 3) Any Recipient who asks for food assistance, but does not have a Williamston mailing address (48895 zip code) may receive food one time after which they will be directed to their local food bank.
- 4) Head of the Household or Single Recipients must fill out all forms required by the Food Bank on their first visit and initial and date Recipient's card on each subsequent visit. Failure to provide requested information, or providing false information, will result in ineligibility and denial of services.*
- 5) Each Household shall qualify for only one distribution per month (excepting initial emergency visit month).
- 6) All Recipients shall have an income level of no more than that specified in the Federal Poverty Guidelines. The Food Bank reserves the right to request additional income information at its discretion. For purposes of determining family income, income of all household members over the age of 18 will be considered.
- 7) All Recipients must agree to call the Food Bank each month on the dates specified (usually on Monday or Tuesday of the last full week of each month) to request food assistance. Failure to "call in" may result in denial of assistance.
- 8) Recipients who request food assistance are required to pick up the food on the dates and times specified, unless other arrangements are made and approved by the Director(s). Recipients will be notified of holiday schedule changes.
- 9) Recipients who pick up food for more than one family, may be asked to provide the Food Bank with additional information regarding that family. In addition, if a Recipient has someone else pick up food for them, the Recipient will be required to notify the Food Bank of that arrangement each month.

*Household is defined as "a Recipient's or family member's permanent residence".